

## FORM A

BE COMPLETED BY SECRETARY AND RETAINED BY  
JUDGE/DEMONSTRATOR/TEACHER/SPEAKER

(BLOCK LETTERS PLEASE)

Name of Society \_\_\_\_\_

Address of Secretary \_\_\_\_\_

Telephone No \_\_\_\_\_

Name of Society requests (name of Judge/Demonstrator/Teacher/Speaker) \_\_\_\_\_

To Judge/Demonstrate/Teach/Speak at \_\_\_\_\_

Address of Hall \_\_\_\_\_

Date & Time \_\_\_\_\_

Subject \_\_\_\_\_

Box. attendance at meeting \_\_\_\_\_

Overnight stay ☐ Club Night ☐

Other details \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## FORM B

TO BE COMPLETED BY  
JUDGE/DEMONSTRATOR/TEACHER/SPEAKER  
DETACHED AND RETURNED WITH FORM C  
TO THE SECRETARY

(BLOCK LETTERS PLEASE)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No \_\_\_\_\_

Will be pleased to/Unable to Judge/Demonstrate/Teach/Speak

On (date) \_\_\_\_\_ (time) \_\_\_\_\_

Approx. Time of Arrival \_\_\_\_\_

I wish to stay overnight Yes ☐ No ☐

I am willing to judge club competitions if required Yes ☐ No ☐

Address of Hall \_\_\_\_\_

Subject \_\_\_\_\_

Fee \_\_\_\_\_

Expenses

(a) Train 2nd Class \_\_\_\_\_

(b) Car \_\_\_\_\_

(c) Taxis \_\_\_\_\_

(d) Meals en route \_\_\_\_\_

(e) Accommodation \_\_\_\_\_

(f) Approx. Cost of Flowers \_\_\_\_\_

Name & Qualifications \_\_\_\_\_  
(BLOCK CAPITALS)

Any other details \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## FORM C

CONFIRMATION TO BE COMPLETED BY SECRETARY  
AND RETURNED TO THE  
JUDGE/DEMONSTRATOR/TEACHER/SPEAKER

(BLOCK LETTERS PLEASE)

From \_\_\_\_\_

Name of Society \_\_\_\_\_

To \_\_\_\_\_

Name of Judge/Demonstrator/Teacher/Speaker \_\_\_\_\_

**YOU HAVE AGREED TO**

**JUDGE/DEMONSTRATE/TEACH/SPEAK**

at \_\_\_\_\_

Address \_\_\_\_\_

Date and Time \_\_\_\_\_

Approx. time of arrival \_\_\_\_\_

Overnight stay Yes ☐ No ☐

Subject \_\_\_\_\_

Fee \_\_\_\_\_

Expenses

(a) Train 2nd Class \_\_\_\_\_

(b) Car \_\_\_\_\_

(c) Taxis \_\_\_\_\_

(d) Meals en route \_\_\_\_\_

(e) Accommodation \_\_\_\_\_

(f) Approx. Cost of Flowers \_\_\_\_\_

Telephone \_\_\_\_\_

Signature of Secretary \_\_\_\_\_

Date \_\_\_\_\_